#### 1.Can I find out the conditions and application deadlines for graduate programs?

Graduates of The Bachelor in which the number of students in graduate programs and admission requirements to be taken in the program, applicants are required

each year in accordance with the documents and the date of application on the dates as specified by the Institute's academic calendar University www.adiyaman.edu.tr)

are announced on the Web page.

## 2. To enter the graduate programs, he graduated from the same department should I be?

To the graduate programs admission requirements and graduation status are determined by the respective department chairs. The Department

of the branches of the different fields(outside the field) is implementing the scientific preparatory program for graduate students but to accept.

### 3. What are the documents required for the application?

- \*Application form (from our institution and from the web site of our institute provided during registration you can call on)
- \*certified copy of Bachelor's degree from an institution or governmental notary public,
- \*undergraduate transcript showing GPA or transcript. (60 points out of 100, or other equivalent score obtained from one of the scoring systems should have)
- \*application made during the past three years as of the date of the relevant points that was received proof of at least 55 points from ales

certified copy notary public or governmental institution,

- \*the University Council Foreign Language examination satisfactorily yds or accepted by the outcome document.
- \*Copy of birth certificate (original copy of the birth certificate with the application, the candidate should be next),
- \*2 photographs taken within the last six months and 1 blue plastic file,
- \*no military service for male candidates from related branches of military certificate (for candidates who have completed military service and discharged

a photocopy of the document),

#### 4. Where are the results announced?

Results www.adiyaman.edu.tr) are announced on our Web page.

### 5. What should be the reference for graduate ales score?

Thesis for admittance to the master's program with at least 55 points in the relevant field of ales ales score type should be taken. Non-thesis master's

program admissions requirement for our ales and ales to bring the score shall be determined by the Senate of University.

# 6. What is the duration of validity of ales score?

Valid for 3 years from the date they are entered for the exam.

# 7. For reference, on which the graduate foreign language score is necessary?

Foreign language exams accepted by the council yds or university must be entered into one of its equivalence.

# 8. Graduate entry points used in the assessment of the percentages of what?

For graduate programs ALES' s 50%, the GPA of 35%' u foreign language shall be 15 percent of your score, and a total of at least 60 points ranking among areas is made.

# 9. Where and when should I have to register?

Our university www.adiyaman.edu.tr) registration dates and location will be announced on the Web page.

### 10. My name is my final record somebody else can?

Records of the notary public, power of attorney or the person who gave each student is done by himself.

# 11.Do I have to renew the registration for each semester?

At the beginning of each semester, the students must renew registration. Renew registration periods is included in the maximum period of study.

# 12. What is the duration of the MBA program?

The duration of the master's degree except for the last time in preparation for the scientific registration of the program where the courses are given in the semester

, starting in the register for each semester didn't do, regardless of the four semesters, the program is six semesters ( 3 years) is completed.

#### 13. What is the period in the period of normal education course work and thesis?

Stage 2 semester course in the master's program with thesis, dissertation Phase 2 semesters.

#### 14. Course and credit status?

Thesis master's program, on the condition that not less than 21 credits with a minimum of 7 courses, seminar and the field specialization course (thesis)

occurs.

### 15.I have never taken the burden from a master's Program Courses Credit dusurtebi can I do?

To drop this course within 1 month after the start of the burden of educational instruction for credit to the relevant department at your request

should be made. In which you are enrolled, the department will report to the director of the Institute of the Institute of state and the final decision

will be given by the board of directors.

#### 16. There is an obligation to attend the courses?

70% of theoretical courses, applications of less than 80% attendance is mandatory, with the condition not to be.

#### 17. How to be successful in a course you must score the most points?

To be successful in a course, both grades are out of 100 points for both of the final exam grade to graduate at least 70% must be. Midterm grade of 40% and the final exam grade of 60% is for me.

# 18. Do I have to take lessons again where I have failed?

Yes. Course selection student failed a course within a maximum period you can get back, that which shall not be a compulsory subject instead of the same course or

another course in the credit rating can take.

### 19. When I failed course can I take?

As the semester may be taken in subsequent semesters of interest can be taken in.

#### 20. Of course, how long do I have to be successful?

Those who can't be successful in all courses by the end of the fourth semester (including seminars) is expelled

#### 21. If it is determined to be a consultant?

In the master's program with thesis, the Department for each student of the university staff, an advisor in most

late by the end of the first semester is determined. Thesis the nature of the work requires more than one supervisor, a second thesis advisor may be assigned. Advisor is assigned an advisor until he is executed by the head of Department.

### 22. What time should I take the seminar course?

The seminar course for graduate students at the earliest 2. no later than the fourth semester seminar course may take the end of the semester and successfully

complete must.(Thesis) graduate students are required to take a seminar.

#### 23. Specialization field course (thesis ) when do you get?

Credit courses (21 credits of at least 7 courses) is successfully completed before the semester starts at the end of the semester following the student's advisor

and with the approval of the thesis proposal by filling out the form on our Web page that would get you through the listed presidency will deliver. Listed by EYK'

approved by the decision of Executive Board of Institute and NA are presented. To take courses from specialty subsequent semesters (thesis) to start.

#### 24. Specialization field course (thesis)is it mandatory to take?

Specialization field course is taken and depending on the request of the advisor is mandatory.

### 25. I switched to a thesis do I need to register?

The student must register each semester until you graduate

# 26. Specialization field course (thesis)a maximum of semester should I take?

Students who successfully complete a 3 credit courses. since the beginning of the semester, specialization field courses may take. Specialty courses and at least 2

semesters must be taken. Thesis (field course) at least 2 semester continues and the maximum duration 3 years (6 semesters) before the end of the

work must be completed. Those who are subject to dismissal at the end of the maximum period to complete the thesis.

27. The third and fourth semesters (two semester) specialization field course( thesis work) I bought. By the end of the fourth semester thesis, but

# I have to finish my work, if I have time, what?

The end of the maximum period (6. until the end of the semester) so you have a period of 2 more semesters.

## 28. Can I change my dissertation topic?

A change of form from our website and complete a dissertation topic that will be taken after the approval of the presidency of the advisor listed you can surrender.

Listed by the Graduate School is sent. EYK decision is finalized. However, mandatory except changed the subject of the thesis a student, the decision EYK

can't deliver at least 3 months following the date of your thesis.(thesis defense is allowed in). Thesis subject of the thesis to the name change, but only

the necessity for changes (3 months).

#### 29. Should I stand up when working on my thesis?

Student course credit load after completing the dissertation phase. Specialty courses must be taken at least 2 semesters. Thesis (field course) at least 2 semester continues and the maximum duration 3 years (6 semesters) must be defended before the end of.

### 30. Thesis defense exam consists of who?

The jury of the student's thesis advisor, at least from outside one's own institution is comprised of three to five faculty members.

In case the jury consists of three members, the second supervisor cannot be the jury member.

### 31. Thesis defense what is the exam?

An oral presentation and subsequent question and answer section from the defense occurs. Thesis exam, the faculty members, graduate students and

experts in the field open to the participation of the audience in environments is performed.

#### 32. What is the duration of the correction thesis?

EYK kararani to 3 months from the date of receipt.

## 33. Thesis about "Fix" the decision is given to a student what should I do?

If it needs corrections, within three months after making the necessary changes to the student, the thesis is defended before the same jury. Whose thesis is rejected

or refused to defend a student who is expelled from the University after correction.

#### 34. What should I do after my thesis has been accepted?

To succeed in the examination of the thesis and the other conditions for ensuring of the thesis thesis writing Guide written in accordance with at

least 4 (four ) pieces bound copies and one CD record, no paperwork and documents necessary for the central thesis, thesis examination, the date of the entry

must be submitted within one month from the institution. Delivery time on request of the board of Directors of the institute may extend up to one month.

A student who is found to be appropriate in terms of figure thesis are awarded a certificate of graduation or diploma. Students who do not fulfill the conditions in these conditions

are fulfilled, would receive a diploma until the expiry of the maximum period in the case of students benefit from the rights and is expelled.

### 35. Provisional degree certificate or graduation can get someone else in My My My Name?

No, you cannot, however, you can take the person given power of attorney notary public.

#### 36. When I can get my student ID card?

Within 1 month from the date of final registration is not prepared.

#### 37. Can I get my student ID card?

Student of the Institute.

# 38. Student certificate/ transcript I want to get what should I do?

Personally, you should contact Student Affairs.

### 39. I have taken the Notes may appeal to?

For the exam material error objections, the director of the institute, starting with the announcement of exam results within 5 business days

of the written application must be made with the student or the faculty member. Relevant graduate school board and examined by reference

are concluded.

## 40. I was able to take my exams excuse. What can I do?

A medical report from any health institution, or due to natural disasters and accidents to be obtained from the highest authority of

document with the excuse to certify that students aren't allowed where are entitled to examination by the board of Directors of the Institute for the mid term. That is

outside the valid reason that can be accepted to the Institute's Board of Directors decides.

## 41. Can I suspend my time learning a few years?

May be suspended for two semesters at the most.

## 42. Can be frozen and which record how?

Graduate program; disease and their first-degree relatives), birth, natural disasters, are being sent to mandatory military education as the continuation of

education for students who are not able to continue that prevents legitimate and necessary reasons may be suspended for the duration of maximum two semesters.

### 43. I'm frozen account, do I need to pay tuition?

The normal education period (1.,2.,3. and 4. they will graduate in the semester students tuition deposit. High period in excess of the normal education

undergraduate students (5. in the semester and subsequent ones) they have to deposit the tuition fee. If a year (fall and spring semesters) to get a permit

you need to deposit the tuition fee for the relevant semester if you want to. Dec semester do not need to deposit the tuition fee.

However, the spring and fall semesters

and tuition for one semester if you receive permission, you have to make your deposit.

#### 44. What should I do to terminate your registration?

The student "registration to request cancellation of a petition" must refer to the person with the Institute.

### 45. Academic preparation which is taken in?

Outside of his department, undergraduate education, graduate study in a different department the student is doing in order to correct deficiencies

continuously for maximum two semesters the Academic Preparation Program may be applied. Students who fail are subject to dismissal at the end of this period. This

time in the graduate program are not included in the duration of the program.

# 46. What is the effect of completing the program of scientific preparation courses and these courses?

The compulsory courses in the scientific preparatory program, required courses cannot substitute for the relevant graduate program to complete.

However, a student in the scientific preparation program, academic preparation courses, as well as the recommendation of the department and

with the approval of the executive board can take courses from the graduate program.

# 47. Scientific preparation program, what is the passing grade?

Continue with the scientific Preparatory Program, course exams, and other subjects with graduate courses in university graduate education regulation shall be designated for the graduate programs, undergraduate courses

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undergraduate education and Examination Regulations shall be determined.

### 48. How to delay military service?

At the time of enrollment of male students military service document they are attached to the permit by the Department of military students and deliver

they have. 3 years and 4 months delay required by our institute by correspondence is made to graduate students. The registration of students who failed to renew the delay will be cancelled. Graduate students at the end of 3 years and 4 months (at the end of the deferral period) fail to graduate in the

case will not be postponed again. This is not an obstacle to renew the registration status of the student. Military matters after this process,

the Institute's business and military-related problems (delay, etc.) between the military departments and student are resolved. However, the military

leader all the responsibility( student leakage in a situation such as polling) the student belongs to. After the performance of military duty, discharged,

it can refresh the documents submitted by the records. Status the status that resulted in a court order, who must submit students who must submit with

the bid bring in respective military departments.

## 49. Want to go into the army, what should I do?

Male students who wants to go into the army; if (call in conjunction with a compass) returns to the Graduate School by completing a petition to cancel the deferment of military service. The student

at the end of his military service, after presenting a copy of the certificate of discharge to the institute from where it left off by learning renew the registration

, you can proceed.

### 50. Training my term of military service from time-does that count?

The military will go to the student by submitting the relevant documents to the institute, you must request permission. Military service discharge you at the end of your document

to the Graduate School in case you are to deliver it, the renewal of registration is. Military service is included in the period of the training period.